

**GLENDALE LAKES TOWNHOME ASSOCIATION PHASE II  
UNIT OWNER/RESIDENT INFORMATION SHEET**

*The information requested is for the Association files and is kept confidential until there is a need. The Property Management/Managing Agent will have the right to access and use the information for control of the health, safety, or welfare of residents or property. Please, DO NOT leave any blank space. Indicate with "N/A" for any areas that do not apply to you.*

**UNIT OWNER(S) INFORMATION**

Unit Owner(s) Full Legal Name \_\_\_\_\_  
(as it appears on title)

Address \_\_\_\_\_ / \_\_\_\_\_  
(unit number) (street name)

Mailing Address \_\_\_\_\_  
(if different from unit address)

Phone number(s) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(home) (cell phone) (work)

E-mail address \_\_\_\_\_ Approximate date of purchase \_\_\_\_\_  
(of the townhouse)

Contact person in case of emergency \_\_\_\_\_  
(Full Name)

Phone number(s) \_\_\_\_\_ / \_\_\_\_\_  
(contact person) (home) (cell phone)

*Please checkmark as it may apply to you:*

Does the contact person have keys to the unit?  YES / NO

Is the property rented?  YES / NO  If YES, Lease Expiration date \_\_\_\_\_

**Note:** In accordance with the Association Rules & Regulations, the Unit Owner has to provide a copy of the lease to the Managing Agent. A Unit Owner/Resident Information Sheet pertaining to the TENANT(S) also must be submitted by all non-resident Unit Owners.

**RESIDENT(S) INFORMATION**

*Please list the name(s) of all adults residing in the unit:*

1. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Phone number)

2. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Phone number)

3. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Phone number)

4. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Phone number)

Please list the name(s) and birth date (s) of all children residing in the unit:

1. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Birth date)
2. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Birth date)
3. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Birth date)
4. \_\_\_\_\_ / \_\_\_\_\_  
(Full legal name) (Birth date)

**PET INFORMATION**

Please list the pet(s) residing in the unit:

1. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Pet name) (Breed) (Brief description) (Registration number)
2. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Pet name) (Breed) (Brief description) (Registration number)
3. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Pet name) (Breed) (Brief description) (Registration number)

**Note:** In accordance with the Village of Glendale Heights Ordinances every dog and cat above the age of six months must be licensed with the **Village**. Application shall be made within 5 days after the acquisition of a dog or cat. (Village of Glendale Heights Regulations)

**VEHICLE INFORMATION**

1. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Make) (Year) (Model) (Color) (License Plate) (Village Sticker)
2. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Make) (Year) (Model) (Color) (License Plate) (Village Sticker)
3. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Make) (Year) (Model) (Color) (License Plate) (Village Sticker)

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please RETURN:**  
Glendale Lakes Townhome Association Phase 2, P.O. Box 87317, Carol Stream IL 60188  
e-mail glendalelakes2@gmail.com

Please do not write below this line. For Association use only.

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